

Moving Your Legacy RefWorks Account to New RefWorks, Cindy Schmidt, MD, MLS, cmschmidt@unmc.edu 9/29/2022
Create Your New RefWorks account

1. Go to <https://refworks.proquest.com>
2. Click on the "Create Account" link.
3. Enter your UNMC or Children's e-mail address and hit the "Check" button.
4. Respond to prompts to complete the account creation process.

Creating New RefWorks Projects

If you have more than one Legacy RefWorks accounts, you will need to create a New RefWorks 'project' for each of your Legacy RefWorks accounts.

1. Use the "Project" drop-down to select "Manage projects."
2. Click the "Create a new Project" button.
3. Enter a name for your new project and hit the "Save" button.
4. Click the folder name to open the new project. (Note that you can use the "Actions" drop-down to share the project with other New RefWorks account holders.)

Moving Legacy RefWorks Records Into Your New RefWorks Project

1. Click the "+Add" menu and select the "Import References" option.
2. Click the "Legacy RefWorks" button.
3. Click the "Authorize" button.
4. enter your Legacy login and click "Login" (this will not make your Legacy account disappear.)