**2016-2017 COPH Student Association Meeting Minutes**

**Date:** August 11, 2016

**Location:** SA Office

**Time:** 3:30pm-5:00pm

**Attendees:**

Vice President: Kandy Do

Treasurer: Jessica Semin

Secretary: Shelby Braun

**Guest Attendees:**

N/A

1. Updates
   1. President
      1. Go over committees at next meeting
   2. Vice President
      1. Draft of classroom schedule is completed
      2. Student Senate proposal; request for money
         1. Kandy will ask questions about the form and all-campus volunteer day feasibility
      3. Kandy and Jessica met w/ lady responsible for online learning community
         1. Requested for involvement from SA in their online site for online students
            1. Advertise an alternative event for the online community when we have an event on campus
         2. **ACTION:** next meeting discuss online student involvement in committee possibilities
         3. **ACTION:** Shelby will draft alternative volunteer day information for the blackboard page; post once approved
         4. **ACTION:** On Monday or Tuesday, Shelby make an announcement on blackboard to check out the Get Involved folder
      4. Bylaws update
         1. All approved of the updated bylaws
         2. See below updates
   3. Secretary
      1. Made a few updates on the COPH SA website
   4. Treasurer – no further updates at this time
2. Committees
   1. Discuss at next meeting
3. Student Orientation – Jessica
   1. Tour flyer has been sent out to incoming students
   2. Events for board members to help with:
      1. August 17th
         1. Campus tour 10:00am (be here 9:45am)
      2. August 18th
         1. 8:30-8:50 brief introduction speech
         2. 11:45 help walk students to activities fair
         3. 4:00-5:00 student panel
      3. August 20th
         1. Volunteer Day
   3. **ACTION:** Print committee chair applications and other flyers to hand out at our orientation events
4. APHA/PHAN Membership Drive – Kandy/Jessica
   1. This is Public Health stickers came in
   2. Jessica S. will keep the money each night
   3. **ACTION:** Kandy will work on re-sizing flyers to be printed out
   4. **ACTION:** Kandy will make facebook post for APHA reminder
   5. **ACTION:** Jessica and Shelby will make facebook post for volunteer day
5. UNMC BBQ – Kandy
   1. We have sunscreen and totes to hand out
   2. Ask visitors to answer a question on app; if get answer right get a prize
   3. 4:15 – Kandy will walk over to COPH; 4:30 – Kandy will walk students over to BBQ (stopping at our table first)
   4. **ACTION:** Jessica will reserve a table
   5. **ACTION:** Kandy will create schedule for shifts manning the table
      1. If you would like someone to sit with you at the table, then find a friend
6. Fall Open – Kandy
   1. Kandy started a PowerPoint for discussion points
7. Capstone Jam – Kandy
   1. Panel will be made up of 4 people
   2. Tatiana and/or Laura will create flyer
   3. Food = Sandwiches and a side
8. Review “Action items” and “issues, wants, concerns, ideas”
   1. **ACTION:** Shelby will update the SA website
      1. Free events
      2. Contact us tab
9. **Next meeting: August 17th 5:15pm-7:00pm MCPH 2009**

**University of Nebraska Medical Center**

**College of Public Health**

**Student Association Bylaws**

**Amendments made to the bylaws in August 2016. Ratified by the Director of Student Affairs. Article IV. Governance**

Section I. *Executive Board*

1. The general affairs of the COPH SA shall be managed and supervised by an Executive Board and composed of the officers of the COPH SA under the advisement of the Director of Student Affairs (DSA).
2. No one individual shall concurrently hold more than one of the minimum five executive board positions of the COPH SA.

Section II. *Officers*

2. One UNMC Student Senate Representative position will be appointed by the DSA in conference with the COPH SA.

Section VI. *UNMC* *Student Senate Representatives*

2. The SSR shall serve on required committees within student senate.

4. The Student Senate Representative (s) shall attend and be a voting member (s) of all Executive Board meetings.

**Article V. Organization**

Section I. Executive Board Meetings

4. Consensus building will be encouraged with regards to decision making; however, in the event of gridlock as determined by the DSA, a simple majority vote will decide the issue. The president shall be the tie-breaking vote.

Section IV. Advisor

The DSA will serve as the co-curricular advisor to the COPH SA.

**Article Vi. Elections**

Section I. Election Procedures

"Elections" defines an election of the Executive Board.

1. The Office of the DSA will conduct the election, and enforce the election regulations and campaign procedures.
2. Elections for new officers will be held between March 15th and April 15th, with the exception of the UNMC Student Senate Representative(s).
3. UNMC Student Senate Representative(s) will be elected in accordance with the Constitution of the Medical Center Student Senate (MCSS).
4. For every election, the DSA shall send to every student an announcement of the election and a "Call for Nominations" of candidates depending on the academic calendar, allowing for at least two full business weeks for both nominations and elections (five business days each).
5. Students in good standing, who are currently enrolled in COPH programs, may nominate themselves or any other student.
6. Students nominated for multiple positions may only accept the nomination for one position.
7. One week after the "Call for Nominations," the DSA shall close the nominations and shall prepare a ballot, including the names of the candidates, for the final election.
8. An accepted nomination shall warrant inclusion on the final ballot.
9. The ballot may also contain a list of current issues of interest to students and will ask the latter opinions regarding those issues.
10. When there is only one validly nominated candidate for an office, the President shall declare that candidate elected by acclamation.
11. The tenure of all officers begins on May 16th of the election year and ends on May 15th of the following year.