**2016-2017 COPH Student Association Meeting Minutes**

**Date:** September 26, 2016

**Time:** 1:30pm – 3:30pm

**Location:** MCPH 3001

**Attendees:**

President: Kushal Karan

Vice President: Kandy Do

Treasurer: Jessica Semin

Secretary: Shelby Braun

Senator: Tatiana Tchouankam

**Guest Attendees:**

Activities Chair: Abigail Irlbeck

COPH SA Assistant: Tiffany Bence

COPH SA Assistant: Liene Topko

Research MPH Student Rep: Tambudzai Ndashe

Curriculum PhD Student Rep: Eric Meyer

1. Welcome and Updates from Research, Curriculum student reps, and Activities chair
	1. Eric Meyer – Curriculum PhD Student Rep
		1. Focus group study with employers to evaluate MPH graduates and identify strengths and weaknesses of the new-hires
		2. Changed number of credit hours that can be transferred into MPH program
		3. The curriculum committee are great advocates for the student body
		4. Curriculum committee meets once a month
	2. Tambudzai Ndashe – Research MPH Student Rep
		1. Spring student research conference is in the process of planning
		2. There are cross-disciplinary research projects across UNMC
			1. Hoping that these groups will include students in the near future
		3. Talking about having more consistent seminars
			1. Ex. UNMC COPH professors/researchers present their findings
		4. Research committee meets once a month
	3. Activities Chair
		1. Football watch party – good to go
		2. Service opportunities
			1. Saturday Nov 19 9-11:30 preferred shift
				1. Also have a back-up date to help gauge interest
			2. All volunteers will be in one group; will not be separated
			3. Advertise this event soon and have a sign-up sheet
			4. No waivers necessary
		3. There is a scavenger hunt planned for Spirit Week
			1. October 10-14
		4. October events
			1. Send out the scavenger hunt and pumpkin event in one email
			2. For the pumpkin event, SA maybe purchase small pumpkins; if students want to paint a larger pumpkin they need to bring their own
		5. November events
			1. Thanksgiving potluck
				1. Moved to Thursday November 17th
				2. 11:30am-1:30pm
			2. SA provides plates, napkins, silverware, etc
		6. December events
			1. Stress event and cookie decorating combined
2. Updates
	1. President
		1. Deputy Assistant Secretary for Health October 21st
			1. Maybe collaborate with Brenda and having a career development presentation for students
			2. Issue: ensuring that students come
				1. Have a sign-up with a cap
				2. Smaller room
				3. Provide a meal
			3. **ACTION:** Kushal follow up with Brenda and Jessica T.
		2. Dean’s forum
			1. Dean Khan approved of our talking points
			2. Cut-off at about 45 minutes to allow for 15 minutes for questions
			3. Small handout items for attendees
			4. Food: appetizers from Sam’s (potential ideas: chip dips, fruit tray, vegetable tray, etc)
			5. Drinks: lemonade and water
			6. **ACTION:** Kandy make flyer for the event; include a plug for a small gift; send out flyer this week
			7. **ACTION:** Jessica get the food and cups from Sam’s this weekend
	2. Vice President
		1. Alumni social/networking event
			1. Friday November 4 5:00pm-6:00pm
			2. Speed-dating format with one alumni at each table
			3. Corkscrew Wine and Cheese
			4. Hoping for around 20 students and 6 alumni
			5. Everything is paid for
			6. Advertise through Facebook, email, and flyers
		2. SA Board Photo
			1. October 6 @ 12:00
			2. Meet at 11:55am at 2nd floor COPH and walk over together
			3. Wear formal attire red and/or black and/or white
		3. Improve attendance at events
			1. Do a push for students to like our Facebook page
			2. Advertise our Facebook page at events and on event flyers
	3. Secretary
		1. Fall stress event
			1. Only Dr. Carver
			2. Monday December 12 11:30-12:30
			3. Provide lunch (soup?) and decorate cookies
			4. Allergies associated with trail mix bar and stress balls
		2. CEESP poster
			1. Promote on Facebook and on our website
	4. Treasurer
		1. Clothing fundraiser
			1. Going to meet with branding
		2. Easels and posters
			1. There is now a form to rent one
				1. Fee to rent poster and/or easel; replacement fee if there is damage
			2. Jessica S. will follow-up with the nursing program because they have a similar thing
		3. Jessica is going to get Penny For Your Thoughts tokens to hand out at events to raise awareness about mental health
		4. **ACTION:** come up with ideas for a SA branded Thank You (branded cards, envelopes, token, or something else)
	5. Student Senate reps
		1. ISA garage sale
		2. New app that includes safety features
		3. Collaboration with Lyft for students to have safe transportation home
3. Evaluation: Capstone Jam
	1. Panelists and moderator were great
	2. Event was very informative and excellent
	3. Capstone Jam had more attendees than the event before it
	4. **ACTION:** Tatiana write Thank You cards and board members will sign at the next meeting
4. Review “Action Items: and “issues, wants, concerns, ideas”
	1. Communication with online liaison
		1. **ACTION:** invite him to the next meeting
	2. Hole punch at printer
		1. **ACTION:** Kushal talk to Jessica T. about this concern
	3. Coffee
		1. Idea: Keurig machine and students bring their own K-cups
			1. Buy the reusable K-cup to fill with coffee/hot chocolate powder
	4. Food vendors at lunch
		1. We do not have the proper facilities to make it a daily thing
		2. Maybe reach out to Wellness Council about having something more regularly? Like their tailgate and soup cook-off events
5. **Next Meeting:** Thursday, October 6 12:30pm – 2:30pm