

RESEARCH ASSOCIATE

Organization Summary

The Gretchen Swanson Center for Nutrition is a non-profit research and evaluation organization focused on improving health and well-being by providing scientific expertise and partnership in the key public health areas of childhood obesity prevention, local food systems, and food insecurity. The Center was founded in 1973 as the first center in the United States focused on addressing nutrition disparities through health-related research. The Center currently operates with an adaptive approach that extends its reach both locally and nationally by providing research and evaluation services to communities, non-profits, academic and government institutions, and policy makers. For more information about the Center, please visit www.centerfornutrition.org.

Job Summary

The Research Associate supports the implementation of research and evaluation projects by conducting literature reviews, developing measurement tools, collecting and analyzing data, and supporting the development of project deliverables.

Job Duties and Responsibilities

- Support the implementation of research and evaluation projects.
- Conduct and document literature reviews.
- Develop valid and reliable measurement tools including assessments, surveys, and interview guides.
- Develop and submit IRB applications.
- Prepare quantitative measurement tools for distribution by formatting paper forms or building electronic surveys.
- Collect qualitative and quantitative data by conducting interviews/observations and administering surveys/assessments.
- Develop codebooks to ensure accurate data entry and storage.
- Transcribe qualitative data gathered from interviews, and prepare transcribed data for coding.
- Enter quantitative data into spreadsheets ensuring the appropriate data structure and security.
- Prepare data for analysis by cleaning, coding, and merging data.
- Conduct qualitative (coding, theming) and quantitative data analysis (descriptives, ANOVA, regression, multivariate).
- Support the development of deliverables, presentations, and manuscripts by participating in storyboarding sessions, writing report sections, presenting deliverables, and supporting manuscript development.

Preferred Qualifications

- Master's degree in nutrition or health-related field.
- One year of experience conducting research and evaluation studies in an academic or applied setting.
- Experience developing valid and reliable measurement tools such as interview guides, surveys, or assessments.
- Proficient in quantitative and qualitative research methods and data analysis.
- Proficient in data collection and analysis tools such as SurveyMonkey, Qualtrics, NVivo, and SAS.
- High level of attention to detail and ability to problem solve.
- Ability to work in a fast-paced team environment.
- Proficient in Microsoft Office (Word, Excel, PowerPoint, and Outlook).

Salary

Commensurate with experience. Competitive benefits package provided.

Job Type

This is a full-time position.

Travel

This position will include local and national travel for client visits, conference attendance, and other research and academic activities.

How to Apply

Interested individuals can apply by emailing their CV and cover letter to Leah Carpenter, Associate Director, at lcarpenter@centerfornutrition.org. Please note that if you apply on CareerLink, you must still email your resume and cover letter to Leah Carpenter at the email address provided.