

Job Description: IAE Research Assistant

Position Summary

The Research Assistant will provide research and technical support to Interprofessional Academy of Educators (IAE) faculty and staff researchers. Position requires creativity in helping to create visuals and graphics as well as administrative/clerical responsibilities.

Required Qualifications

1. High level of self-motivation, self-management (initiative and ability to work with little direction), and attention to detail
2. Excellent communication skills (spoken, written, and proofreading)
3. Ability to work independently as well as in a team setting
4. Capacity to learn new skills, concepts, research methods, and software in order to provide assistance with research projects
5. Proficiency in Microsoft Office Suite
6. CITI training (or willingness to complete)

Preferred Qualifications

1. Completion of introductory biostatistics course and technical writing course
2. Familiarity with quantitative software including SPSS and SAS

Responsibilities and Duties

1. Assist faculty and staff researchers in analyzing data using statistical and qualitative software
2. Provide transcription assistance as required
3. Provide administrative and clerical services as required by researchers and IAE leadership team
4. Conduct literature searches
5. Other duties as assigned

Position Details

Up to 20 hours/week

\$12/hr

Please contact iae@unmc.edu for questions about this position